

MINUTES

Meeting: MALMESBURY AREA BOARD
Place: Malmesbury School, Corn Gastons, Malmesbury SN16 0DF
Date: 8 July 2015
Start Time: 7.00 pm
Finish Time: 8.30 pm

Please direct any enquiries on these minutes to:

Adam Brown (Democratic Services Officer) Tel: 01225 718038, Tel: 01225 718038 or (e-mail) adam.brown@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr John Thomson, Cllr Simon Killane, Cllr Chuck Berry and Cllr Toby Sturgis

Wiltshire Council Officers

Miranda Gilmour, Community Area Manager
Ollie Phipps, Community Youth Officer
Adam Brown, Democratic Services Officer

Town and Parish Councillors

Malmesbury Town Council – John Gundry, Wayne Jones, Kim Power, Andrew Woodcock

Brinkworth Parish Council – Elizabeth Threlfall, John Beresford

Dauntsey Parish Council – Ellen Blacker

Little Somerford Parish Council – Tony Pooley

Minety Parish Council – Charles Cook

Sherston Parish Council – John Matthews

Partners

Police – Ben Huggins

Fire – Mike Franklin

Good Neighbours – Ellen Blacker

Wiltshire CCG – John Pettit, James Slater

Total in attendance: 29

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of Chairman</u></p> <p>Adam Brown, Democratic Services Officer, sought nominations and it was;</p> <p>Resolved</p> <p>To elect Cllr John Thomson as Chairman of Malmesbury Area Board for the 2015/16 municipal year</p>
2	<p><u>Election of Vice-Chairman</u></p> <p>The Chairman sought nominations and it was;</p> <p>Resolved</p> <p>To elect Cllr Simon Killane as Vice-Chairman of Malmesbury Area Board for the 2015/16 municipal year</p>
3	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed all those present at the meeting.</p>
4	<p><u>Apologies for Absence</u></p> <p>Apologies were received from:</p> <p>Roger Budgen – Malmesbury Town Council Catherine Doody – Malmesbury Town Council Sid Jevons – Great Somerford Parish Council Dave Wingrove – Ashton Keynes Parish Council John Parmiter – Lea & Cleverton Parish Council Ashley Stopforth – Luckington Parish Council</p>
5	<p><u>Minutes</u></p> <p>The Minutes of the previous meeting held on 6 May 2015 were presented.</p> <p>Approved</p> <p>To approve the Minutes of the previous meeting as a true and accurate record</p>
6	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>

7

Chairman's Announcements

The Chairman and Area Board Members made the following announcements:

a) Changes to Street Lighting

Cllr Sturgis announced that in response to the need for Wiltshire Council to save money and reduce its carbon footprint it would switch off street lights, where safe to do so, between midnight and 5.30am.

This would be implemented in the Malmesbury area on 2 September 2015.

It was explained that where this had already been implemented it had been successful.

b) LEADER Funding

Cllr Thomson announced that agricultural businesses and organisations across Wiltshire had the chance to apply for European grants designed to boost rural employment.

Those interested in applying were directed to the grant contact information in the agenda pack.

c) School Organisation Plan

Cllr Killane announced that a new School Place Planning Strategy and an associated Implementation Plan was being developed.

A number of workshops were being planned for anyone interested in finding out further information or providing feedback. Details were provided in the agenda pack.

d) Magna Carta Celebrations

Members of the Malmesbury community area travelled to Salisbury on Monday 15 June to represent the community during celebrations to mark the 800th anniversary of the signing of the Magna Carta.

The Area Board expressed their thanks to:

- Jennie Jones and students at Malmesbury school for decorating the Baron's head
- David Shelley for decorating the banner - including the local 21st century clause to stand up against bullying.
- Sue Poole, Catherine Doody, and the others who made tabards and decorated the cloak
- Ray Sanderson for providing transport to and from Salisbury

	<ul style="list-style-type: none"> • The Mayor, Mayoress, members of the Local Youth Network, and others who joined the parade, carried the banner and carried the giant baron. <p>e) Launch of Safe Places across Malmesbury Community Area</p> <p>Cllr Berry announced that as of 27 June Safe Places had been launched across the Malmesbury community area.</p> <p>Safe Places were explained as being a community based county-wide initiative to provide a network of identifiable Safe Places here someone suddenly in need of help when they are out and about, can go to receive short-term support.</p> <p>Locations were noted as including the library, town hall, shops, public houses, hotels and cafes. Safe Places could be identified quickly by a round orange sticker next to the entrance. Support offered included a seat, someone to listen to concerns and make a telephone call to a spouse, friend or carer. In the case of theft, assault, or ill-health, emergency services could be notified.</p> <p>f) Your Care, Our support. We need your help!</p> <p>Cllr Berry announced that better information was available on health and social care through a new website accessible through: www.yourcareyoursupportwiltshire.org.uk</p> <p>The website contained information about health conditions and health services. It was noted as also providing a service directory containing details on support, local clubs, societies, and organisations in the community.</p> <p>Local clubs and organisations were asked to contact Healthwatch Wiltshire for inclusion in the service directory on 01225 434218 or email contact@healthwatchwiltshire.co.uk</p>
8	<p><u>Local Youth Network Update and Applications for Youth Funding</u></p> <p>This agenda item was taken after the Youth Consultation Results item.</p> <p>Miranda Gilmour introduced the recommendations for Youth Grant Funding.</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To award Music Maniacs £250 to provide two one-day music workshops, to be match funded £250 by Green Square Housing Association. 2. To acknowledge the allocation of £300 for Local Youth Network Management Group hoodies when attending promotional events.

9	<p><u>Youth Consultation Results</u></p> <p>The following members of the Local Youth Network Management Group were in attendance to introduce the results of the Youth Consultation: Aston Atkinson (Chair), Simone Snashell (Safeguarding Champion), Finn Wood (Rural Representative), Shaina Snashell (Promotion Champion), Jade Saunders (Secretary), and Denise Little (Voluntary Community Sector Support).</p> <p>The consultation had run between February 2015 and March 2015. There had been a total of 841 respondents to the consultation, which amounted to 54.86% of Malmesbury Community Area's youth population.</p> <p>Key findings from the consultation highlighted areas that youth in the Malmesbury Community Area wished to have access to. In particular it was noted that more fitness based activities were wanted, along with spaces to hang out, and a range of safe activities. It was explained that a café environment was preferred, along with low levels of support.</p> <p>Findings also indicated that more public transport was wanted during evenings and school holidays. More activities were also wanted on weekends and during school holidays.</p> <p>Work needed to be done to ensure that these activities were both low cost and effective. Volunteer drivers and locally sourced minibuses would provide cheaper access to the Activity Zone Leisure Centre and local shops.</p> <p>The LYN had also been developing workshops to provide young people with one-to-one support if they required it. The Community Youth Officer (CYO) and LYN were ensuring that the help would be of a high quality and accessible to all. Those who need or knew someone who needed support were urged to contact the CYO, Ollie Phipps.</p> <p>Thanks were expressed from the LYN Management Group members to Malmesbury School.</p> <p>The results of the consultation were noted as helping inform future funding for youth in the community area. The research would inform the LYN and the Area Board about the types of projects that young people want in the area.</p> <p>It was asked whether the results had come as a surprise to the LYN. They were explained as mostly expected, such as young people wanting a place to hang out. Providing a place for young people to do this was being looked into.</p>
10	<p><u>Partner Updates</u></p> <p>a) Police</p> <p>Acting Inspector for Malmesbury Ben Huggins was in attendance. An update was provided in the agenda pack.</p>

It was explained that the previous Sergeant, Martin Alvis, had been posted to Melksham custody. Sergeant Donna West had been recruited for the vacant post in Malmesbury. She had been in her new post for four weeks.

Sgt Donna West was explained as being an experienced Sergeant and would be in attendance at the next Area Board meeting.

PC Steve Harvey was noted as having retired. PC Marie Poole had taken over his role.

b) Wiltshire Fire and Rescue Service

An update was circulated at the meeting and is attached to these minutes.

A recent administration change had reduced the number of station managers from nine to six.

A typo at the bottom of page two in the circulated update was noted. There were two stations on call, not three.

Funding was available for the Fire and Rescue Service to provide private landlords with free smoke and carbon monoxide alarms. These were of a limited number and would be given on a first come, first served basis.

The Fire and Rescue Service had performed a lot of logistics to help facilitate the recent Magna Carta 800 celebrations in Salisbury.

In response to a question it was explained that the Lyneham training area for Forces was not large enough to fit the needs of a Safety Centre site.

It was asked if Bed and Breakfast owners also needed to adhere to the legislation for private landlords. It was explained that once there are four bedrooms legislation needed to start being met.

c) Malmesbury and the Villages Community Area Partnership

An update was included in the agenda pack.

d) Wiltshire Clinical Commissioning Group (CCG)

Local GP John Pettit and James Slater, CCG, were in attendance to deliver a presentation.

In response to a national and local consultation it had been identified that gaps between services were the main problem in healthcare of older people. Integration to create seamless healthcare was explained as being the solution to this.

Malmesbury and Sherston GP Practices had joined together to work as a "cluster". Meetings were taking place every two months. Initial meetings were trying to find need within the area, and then develop a strategy around this to plug gaps.

The responsibility of District nurses had changed so that they only dealt with local patients, rather than those in other areas.

Weekly team meetings would be increased to thrice weekly meetings to look proactively at more frail and elderly patients. Extra funding from the CCG for GP time would be used to plan ahead and visit elderly patients more often, in order to prevent crises.

Funding had come through which meant that 90% of dementia patients could be diagnosed and treated locally. Previously patients had to be referred to a clinic in Bath. Treatment could now begin in around two weeks. Funding from Alzheimer's Support meant that an earlier diagnosis could be provided, allowing the family to help plan ahead.

New psychology courses were being organised by the Swindon psychology unit, SWIFT, which aimed to help carers cope with any difficulties.

Social isolation was noted as being an issue in rural areas with poor bus service links. As a result alcohol intake was comparatively bad in the area. It was noted that alcohol intake was comparatively high in the Malmesbury community area. Whether they were linked was not proved.

An individual with local knowledge and technical skills was being sought. This person would be a roving helper for social workers and helpers. Their role would be to help direct people to the right areas where they would be best served.

In addition it was noted that the new Falls Assessment Service would be looking at individuals who fall frequently and how to help. In regards to discharge from hospital planning older people would be contacted within 48 hours of discharge to assess their condition. Sepsis was noted as being an issue which needed to be identified and managed.

In response to a question it was explained that there was not enough demand to make funding for x-rays in Malmesbury considered worthwhile. Facilities at Tetbury and Cirencester were both able to be used.

A question was asked on how dementia sufferers were helped to avoid making poor financial decisions or being exploited. It was explained that this was a standard part of the assessment for mental health issues. Safeguarding manoeuvres could be brought in to steer them away from these dangers. It was also mentioned that there was a government drive for

banks to start managing this problem, including a mechanism for calling back out-of-character bank payments.

e) Good Neighbours

Ellen Blacker announced that she was busy promoting the Safe Spaces scheme after locating businesses who signed up.

f) Campus

The property department had commissioned design work which would then be going out to tender.

g) Highways

An update was circulated at the meeting and is attached to these minutes.

h) Joint Strategic Assessment (JSA)

There was no update.

i) Town and Parish Councils

Cllr Sturgis delivered an update on neighbourhood plans and the Community Infrastructure Levy (CIL).

It was recommended that areas continued work on their Neighbourhood Plans despite changes within planning, as they are important pieces of work. Once neighbourhood plans were adopted a higher rate of CIL could be given. Neighbourhood plans would include areas where CIL should be spent.

CIL was explained as being raised at two different rates dependent on the area. Wiltshire Council was allowed to keep 5% of the levy for the administration of it. Parishes with a neighbourhood plan receive a CIL rate of 25%, whereas those without receive a 15% rate.

It was noted that CIL does not apply to a self-build.

Sherston Parish Council –

It was announced that the Parish Council were happy to see that high speed broadband work had begun. Disappointment was expressed at the lack of a consultation process.

It was explained that relevant information about broadband was on the Wiltshire Council website. Contract issues prevent a lot of information from being published. This was in order to prevent British Telecom from having an unfair advantage over other providers.

	<p>Little Somerford Parish Council – It was asked at what stage Wiltshire Council will notify which villages were in phase two of the high speed broadband rollout.</p> <p>Funding had been secured for phase two and postcodes were being worked through. This included an extra 5000 addresses. Those who will be receiving the service will be informed, and those who won't will be notified of what their options are at the beginning of phase two.</p> <p>Matthew Lloyd was given as a contact at BT for information on the concept of delivery.</p>
11	<p><u>Community Area Transport Group</u></p> <p>Cllr Sturgis introduced the recommendations.</p> <p>Parish councils were reminded that they were responsible for contributing 25% towards CATG actions.</p> <p>Resolved</p> <p>To note and approve the actions and recommendations of the 23 June 2015 Malmesbury CATG meeting</p>
12	<p><u>Community Issues Update</u></p> <p>Miranda Gilmour, Community Area Manager, introduced the report which recommended issues for closure and referral.</p> <p>Resolved</p> <p>To close the following issues:</p> <ul style="list-style-type: none"> • Issue 4021 – Request for pavement on A429 from Murcott Lane into Crudwell • Issues 3892, 3705, 3681, 3679, 3678, 3584, 3572 and 3571 – Road Safety concerns in environs of Oaksey/Culkerton crossroads • Issue 3878 – Road safety on High Road Ashton Keynes • Issue 3754 – Perceived speeding Ashton Road Minety <p>To refer the following issues to the Community Area Transport Group:</p> <ul style="list-style-type: none"> • Issue 4042 – HGVs demolishing Sherston at Jubilee Triangle, Sherston • Issue 4022 – Needs to improve No Entry signs at junction of West Street and Katifer Lane/Glovers Court when coming from The Horsefair

13	<p><u>Area Board Funding</u></p> <p>The Community Area Manager outlined the funding report.</p> <p>Resolved</p> <p>1. To award Bradstone Playing Field £960 capital funding towards the provision of a replacement oil tank</p>
14	<p><u>Appointment to Outside Bodies and Working Groups</u></p> <p>Decision</p> <p>The area board agreed to</p> <p>1. Appoint councillor representatives to outside bodies as set out in appendix A to the report presented;</p> <p>2. Reconstitute and appoint to working groups as set out in appendix B to the report presented with the following amendments:</p> <p>a. To remove the following from the membership of the Cowbridge Footpath/Cycle Route Task Group: Caroline Pym, Heather Newton-Lewis, and James Stranger.</p> <p>3. Note the terms of reference for the working groups as set out in appendices Ci, Cii, Ciii and Civ to the report.</p>
15	<p><u>Evaluation and Close</u></p> <p>It was announced by the Chairman that it was Miranda Gilmour's last Area Board meeting. Thanks were expressed from the Area Board for her hard work and help.</p> <p>Ollie Phipps was noted as taking over as Community Engagement Manager from 31 July 2015.</p> <p>The next meeting would take place on:</p> <p>Wednesday, 9 September 2015, 7.00 pm at Malmesbury School, Corn Gastons, Malmesbury SN16 0DF</p>



Wiltshire Fire & Rescue Service briefing for Malmesbury Community Area Board July 2015

Message from Station Manager Scott Taylor; Cricklade, Malmesbury, Stratton & Westlea Community of fire stations

The aim of this article; which is one in a series, is to provide a benchmark of information to allow you to understand the changes which are occurring in the local fire service.

For various reasons Wiltshire FRS managers do not see your area the same way you (or our partners) might. I hope this first article helps explain this,



The fire service map of Wiltshire looks like this.

Six communities, comprising 4 stations, each 'community' run by a Station Manager. This recently changed from 9 communities to release more managers to work on the Dorset & Wiltshire FRS's combination.

Our boundaries do not match Community Area Boards or other divisions.

For example what I think of as Malmesbury 'station ground' is very different from the Malmesbury Community Area Board area.

Our areas are defined by historically which fire station would arrive first. This is now out of date but still helps us decide which station or community is responsible for the work which needs doing.

What we do

You may have noticed that Fire Service staff turn up at all sorts of meetings and events.

Prevention, Protection, Response

We aim to work with you and our partners to prevent fires and other emergencies from happening, help people protect themselves if they do happen, and to respond quickly with rescues and firefighting when all else has failed.

People, Property, Environment

Saving lives is our core aim but we also work to protect property and the environment.

It is no wonder we seem to turn up everywhere.

This series of articles is mostly about the people who work at stations (because that is what I do) but we have other staff, such as Mike Franklin and Graham Weller, that do nothing but promote



prevention; protection, partnership working and community engagement. They are much more reliable when attending pre-planned events and meetings because they don't have to drop everything to attend emergencies!

How do the stations do that?

To provide the best service possible within our financial limits we have several ways of staffing our stations.

We have about 500 fire fighting staff trained to attend incidents with about 200 on duty at any one time.

When not attending incidents or training they support Prevention and Protection work.

- Some stations are staffed 24hrs a day 7 days a week. They can maintain more specialist skills, respond quickly day or night and can carry out prevention and protection work whenever it is needed.
- Some stations are staffed during the day 7 days a week. They can maintain more specialist skills, respond quickly during the day and carry out prevention and protection work during the day.
- Some stations include staff who work during office hours Monday to Friday. Work by these staff concentrates on Prevention and Protection work
- All except one station in Wiltshire relies for some or its entire staff on people with other jobs who respond from home or work. This 'On Call' system is very cost effective but means that they are slower to respond and not available to carry out as much prevention and protection work. It is also increasingly difficult to find people to do this type of emergency response.

In the 'community of fire stations' covering the Malmesbury and Cricklade areas there are three stations with On Call staff and one station with a crew available on station during the day 7 days a week (with On Call staffing the rest of the time).

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New Legislation – Private Landlords

Wilts FRS have commenced a new project involving private landlords. New laws will require the fitting of smoke alarms on every level in the rental property. If there is a solid fuel appliance in the property then a CO alarm must also be fitted.

This new legislation comes into place on the 1st of October 2015 and the Government has provided funding to every Fire & Rescue Service to enable restricted numbers of smoke and CO alarms to be issued on a 'first come' basis free to Private landlords who meet the requirements. The alarms can be collected from Swindon; Trowbridge and Salisbury Fire Stations. Landlords will need to complete the form on our website where other information regarding collection can be found at www.wiltshirefire.gov.uk . The forms need to be completed prior to collecting the alarms.

Combination News

The first full meeting of the new Shadow Fire Authority took place on 23 June. With just nine months before the new Dorset and Wiltshire Fire & Rescue Service comes into being, staff at both existing FRSs are busy developing structures, policies, procedures and systems.

One of the outcomes from the combination will be the construction of a safety centre in the Swindon area on a site yet to be decided by the Fire Authority. The resources for this project have come from the Government transformation fund and will provide a Safety Centre for the people of Wiltshire. This will be a long term project and at the moment I cannot give any more detail but if you wish to look at the educational and community facilities offered by these types of premises in Dorset please take a look at www.Streetwise.org.uk

It has also been agreed to site the new services HQ strategic hub in the Wiltshire Councils Community Campus to be constructed at the Five Rivers centre, Salisbury.

Michael FRANKLIN

Partnerships & Community Engagement Manager(Wiltshire Council area)

July 2015

Local Highways Update – July 2015

Seasonal Update

Spring / summer

- The link below will show all of the grounds maintenance provided by Wiltshire Council. If you have any questions on this, please ask.
<http://maps.wiltshire.gov.uk/LocalViewpub/Sites/HighwaysParishTowns/>

Rural Grass Cut

- 6 Week programme now completed
- Visibility spays to be cut throughout the year as needed

Rural Grass Cut

With winter ahead of us if you have any drainage issue please let me know so we can look at them over the next few months

Programmed Works

Highways Steward Visit

	Luckington	Sopworth	Sherston	Easton Grey	Norton	Malmesbury Without	Malmesbury	Brokenborough	Great Somerford Little Somerford	Dauntsey	Brinkworth	Lea & Cleverton	Charlton	Hankerton	Crudwell	Oaksey	Minety	Leigh	Ashton Keynes	
20-Jul																				
27-Jul																				
03-Aug																				
10-Aug																				
17-Aug																				
24-Aug																				
31-Aug																				
07-Sep																				

My Wiltshire App

Please can I remind and encourage you to report Highway / Streets / Grounds issue is via the “My Council App” this is the most effective way of reporting defect. If you need to chase a request please get in touch with me with the app number and I will be able to provide an update. However if you feel the issue is not a simple fix defect please contact me direct. The “My Council App” is available on Smartphone / Tablet / via Wiltshire Councils website or on the telephone 0300 456 1005. You will be provided with a reference number and updated via email of the issues progress.

Please use the “My Wiltshire” App to report Local Highway defects to Wiltshire Council.

Local Highways includes

Grass Cutting, Street Cleaning, Emptying Bins, Potholes, Drainage etc



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